

HISU5011 Archival Practice | May 5-9, 2025

Blinken OSA Archivum | 1051 Budapest, Arany János utca 32.

Monday, May 5

10:00-10:45 Intro to the Archival Practice; Critical archiving | Csaba Szilagyi, Chief Archivist and Head of Human Rights Program

10:45-11:30 Blinken OSA: 30 years on | Professor Istvan Rev, Director

11:40-13:00 Guided archival tour | Csaba Szilagyi

13:00-14:00 Lunch break

14:10-15:30 Tour of the CEU Budapest Campus (Library, Blinken OSA) | Judit Izinger, Senior Records Officer, Milos Pavlovic, Records Coordinator

15:45-17:00 Records and information management | Judit Izinger and Milos Pavlovic

Tuesday, May 6

10:00-11:25 The archival workflow: appraisal, accession | Mark Laszlo-Herbert, Senior Archivist

11:35-13:00 The archival workflow: arrangement, description | Mark Laszlo-Herbert

13:00-14:00 Lunch break

14:00-14:45 Navigating the catalog | Judit Hegedus, Senior Reference Archivist

14:45-15:30 Curated collections | Mark Laszlo-Herbert

15:40-17:00 Workshop: Digitizing textual records | Judit Hegedus and Sandor Bejczy, Digitization Specialist

Wednesday, May 7

10:00-10:45 Tour of the Kerepesi storages | Katalin Dobo, Senior Librarian

11:30-12:15 Library: workflow and mass digitization projects | Katalin Dobo

12:15-13:00 Reference service | Judit Hegedus

13:00-14:00 Lunch break

14:00-17:00 Workshop: Digitizing and post-processing audiovisual records | Zsuzsa Zadori, Head of the AV Unit, Darius Krolikowski, Preservation Audio-visual Archivist, and Lenke Szilagyi, Photo Archivist

Still image digitization workstation: scanning photo negatives

Moving image and sound workstation: Betacam SP, VHS, open reel audio and audio cassette digitization

Thursday, May 8

10:00-11:30 IT infrastructure, digital preservation (Preservica), AI | Jozsef Bone, Head of IT Unit

11:40-13:00 Workshop: Software, IT tools in archives | Janos Dani, Digital Archivist

Total Commander: batch operations [creating, renaming], checksums, advanced search

IrfanView: batch operations [image manipulations, structuring]

13:00-14:00 Lunch break

14:00-15:25 Workshop: Using archives in video production | Zsuzsa Debre, Audio-Visual Specialist

15:35-17:00 Curatorial approach to archives in public programs | Katalin Szekely, Creative Programs Officer

Friday, May 9

10:00-11:25 Workshop: Handling sensitive information and legal matters | Ivan Szekely, Chief Counsellor

11:35-13:00 Workshop: Entering data in the Archival Management System | Mark Laszlo-Herbert

13:00-14:00 Lunch break

14:00-15:30 Archival workflow (recap) | Mark Laszlo-Herbert and Csaba Szilagyi

15:45-17:00 Wrap-up | Mark Laszlo-Herbert and Csaba Szilagyi

